

1. The legal authority for continuity of operations planning is found in:
 - A. NSPD-51/HSPD-20
 - B. Congressional action
 - C. FCD 1
 - D. Agency policy
2. Continuity planning is a requirement for:
 - A. All branches of the Federal Government
 - B. The branches of government that are most at risk of an incident
 - C. Federal Executive-Branch departments and agencies
 - D. Departments and agencies at all levels of government
3. Continuity planning prepares agencies and personnel for:
 - A. Functioning without their appointed department or agency leaders
 - B. The possibility of relocating to continuity facilities within 12 hours of activation
 - C. Optional operations in the event of a catastrophic incident
 - D. A Presidential declaration of a major disaster and subsequent Federal assistance
4. Directions and guidance for continuity planning are found in:
 - A. The National Response Framework (NRF)
 - B. Homeland Security Presidential Directive-51/National Security Presidential Directive-20 (HSPD-51/NSPD-20)
 - C. The National Incident Management System (NIMS)
 - D. The Federal Continuity Directive 1
5. _____ is a four-step process that involves: Plans and Procedures; Tests, Training, and Exercises; Evaluations, After-Action Reports and Lessons Learned; Development of Corrective Action Plans.
 - A. Business Process Analysis (BPA)
 - B. Continuity of Government (COG)
 - C. Continuity Program Management Cycle
 - D. National Response Framework (NRF)
6. Provisions for the assumption of senior agency offices during an emergency in the event that any of those officials are unavailable to execute their legal duties are:
 - A. Continuity of Government (COG)
 - B. Orders of Succession
 - C. Memoranda of Understanding (MOU)
 - D. Delegations of Authority.
7. Identification, by position, of the authorities for making policy decisions during a continuity situation is:
 - A. Continuity of Government (COG)
 - B. Order of Succession
 - C. Memorandum of Understanding (MOU)
 - D. Delegation of Authority

8. All employees will be anxious during a continuity situation. What can your agency do to alleviate employee concerns?

- A. Schedule stress management classes for all employees throughout continuity operations
- B. Establish a communications system to keep all employees informed
- C. Reassure the employees by e-mail that the agency has everything under control
- D. Tell all employees to relax and that HR will notify them when they should return to work

9. Issues raised following an exercise and their recommended resolutions are documented in the:

- A. Tests, training, and exercises plan
- B. After-action report
- C. Corrective action plan
- D. Revised continuity plan

10. A vehicle for identifying requirements and assigning responsibilities to resolve deficiencies and weakness in the continuity plan is:

- A. A concept document
- B. Word of mouth
- C. Continuity personnel
- D. A Corrective Action Program (CAP)

11. A gas main has exploded outside your building and has caused major damage to your agency's office space. After evacuating the building and accounting for all agency personnel, what is the first step to be taken?

- A. Notify the Federal Operations Center
- B. Activate the agency's continuity plan
- C. Notify the National Operations Center
- D. Check with the personnel agency to see if telework locations are available

12. One of the key benefits of corrective action planning is that it:

- A. Meets the requirements of FCD-1
- B. Provides documentation for grant funding
- C. Encourages open dialog to identify program weaknesses
- D. Is part of the Multi-Year Strategy and Program Management Plan

13. The agency responsible for maintaining a database of all operational continuity facilities is

- A. FEMA
- B. GSA
- C. CAG
- D. FEB

14. The agency that coordinates continuity activities for all Federal executive branch agencies is:

- A. FEMA
- B. GSA
- C. CAG
- D. FEB

15. _____ are forums for developing and sharing continuity information within and among organizations.

- A. Interagency CAG
- B. Disaster Recovery Group
- C. Continuity POC
- D. Continuity Working Groups (CWGs)